



PUBLIC NOTICE
KCDC ANNOUNCES OPENING OF SECTION 8 WAITING LIST

Knoxville's Community Development Corporation's (KCDC) Section 8 Housing Choice Voucher Program will accept online applications the second Wednesday of **every** month beginning August 10, 2016 from 8:00 a.m. until 3:00 p.m. Online applications will be accepted at <https://participantportal.kcdc.org>. Applicants in need of a reasonable accommodation may receive assistance with their online application at the Section 8 office located at 400 Harriet Tubman Street, Knoxville, TN 37915. **Please note: Applications will be processed by date and time received.** You may also apply anywhere there are computers provided for public use such as a social service agency, the library, or even a smart phone.

Families with one or more of the following preferences may apply:

- 1) **Displaced by Government Action** – An applicant family who is displaced by government action or an applicant whose dwelling has been extensively damaged or destroyed as a result of a disaster, declared, or otherwise formally recognized, pursuant to Federal Relief laws.
- 2) **Involuntary Displaced** – An applicant family who is in need of immediate shelter by reason of extreme hardship due to fire, flood, natural disaster, domestic violence, victims of reprisals or hate crimes. The hardship will be governed by the position that preference will not be given to a family who is, or is expected to be without housing for failure to pay rent or carry out other normal obligations of residency.
- 3) **Substandard Housing** – A family who currently resides in substandard housing, or who is homeless without a fixed nighttime residence or staying in a supervised shelter. Substandard Housing is defined as any dwelling which is unsanitary, overcrowded or unsafe due to its location, structural condition, or lack of utilities due to no fault of the family.
- 4) **Disability** – A family whose head, spouse, or sole member is disabled.

Once your name comes to the top of the waiting list, you will be contacted and required to provide the following documentation.

- Proof of one of the top three preferences above from a social service agency
- Picture ID – adult members of the family
- Birth certificates for all members of the family
- Social Security cards for all members of the family
- Proof of income for all family members, including bank statements if you have a bank account.
- **For Disability preference above, social security award letter will be required to verify disability or a doctor statement verifying permanent disability.**

Note: Applicants already on waiting list for other housing programs must apply separately for this program. Applicants will not lose their place on other waiting lists when they apply for the Section 8 Housing Choice Voucher Program. Pending funding availability, KCDC reserves the right to close the waiting list at its discretion. Closing of the waiting list will be announced via public notice.