



**SECTION 8 DIVISION**

400 Harriet Tubman Street • Knoxville, TN 37915  
865.403.1234 • Fax 865.594.8790  
800.848.0298 (Tennessee Relay Center)  
www.kcdc.org

**Changes to Landlord/Owner File Information**

- Change Account Number – Checking  Savings
- Change Company Name; Keep same Account Number
- Change Owner Name; Keep same Account Number
- Add New Owner and Account Number – Checking  Savings
- Change Landlord and/or Owner Address *(Property already on KCDC's Section 8 Program)*
- Inactive Landlord/Update Landlord Information-   Checking  Savings

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***Please complete the following information and fax it to KCDC at 865-594-8790.  
\*Please include bank account verification (voided check or deposit slip)  
\*Please include proof of ownership (HUD-1 statement or tax statement)***

Tax Identification Number or Social Security Number \_\_\_\_\_

Telephone Number Including Area Code \_\_\_\_\_

Print Your Name \_\_\_\_\_

Print Company/Landlord Name \_\_\_\_\_

Address Including Zip Code \_\_\_\_\_

Email Address: \_\_\_\_\_

Tenant Name \_\_\_\_\_ Unit Address \_\_\_\_\_

Non-Profit Organization Yes  No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date